

**MINUTES OF A MEETING OF THE GOVERNING BODY OF DEAN VALLEY
COMMUNITY SCHOOL HELD AT THE SCHOOL ON 11 SEPTEMBER 2006**

Present: Mr D Picken (Chair)
Mrs R Brown
Mrs A de Sousa
Mr M Stanley
Mrs J Vessey
Mrs J Thorpe
Mrs J Massey
Miss A Greenwood

In attendance: Mr J Morley (Clerk to the Governors).

PART ONE

1. APOLOGIES

RESOLVED:
that the apologies for absence received from Mr B Loveday, Mrs H Cann and Cllr S Sockett be accepted.

2. APPOINTMENT OF CHAIR

RESOLVED:
a) that Mr D Picken be re-appointed Community Governor for a period of 4 years
b) that the appointment of Mr D Picken as Chair be accepted for a period of 1 year.

3. APPOINTMENT OF VICE CHAIR

RESOLVED:
a) that the appointment of Mrs A de Sousa as Vice Chair be accepted for a period of 1 year
b) that Mrs R Brown be thanked for her services as Vice Chair.

4. MEMBERSHIP

The following changes to the membership of the governing body were reported:

- a) Mrs J Vessey was welcomed as a new governor
- b) Mr M Stanley was welcomed as a re-elected governor.

RESOLVED:
that Mrs S Garnett be thanked for her services as staff governor

The community governor vacancy was considered. Options included an employee of Astra Zeneca and a staff member from Tytherington High School (if willing).

RESOLVED:

that ideas be submitted to the Chair by 15 September.

5. PART ONE MINUTES

RESOLVED:

that the minutes of the meeting held on 22 May 2006 be confirmed as a correct record and signed by the Chair.

6. MATTERS ARISING FROM THE PART ONE MINUTES

None.

7. COMMITTEES AND NOMINATED GOVERNORS

RESOLVED:

a) that the membership of the committees be confirmed as:

Finance/Buildings/Lettings Committee

Bernard Loveday (Chair)
Jenny Thorpe
David Picken
Anne de Sousa
Heather Cann

School Change Team

Jenny Thorpe
Mark Stanley
Emma Tavener (non Governor)
Helene Simpson (non Governor)
Pauline McCluskey (non Governor)
Jo Upton (non Governor)
(headteacher to review staff membership)

Health and Safety Committee

Bernard Loveday (Chair)
Jenny Thorpe
Mark Stanley
Alison Massey
Richard Kilbride (non voting)

Personnel Committee

Ros Brown (Chair)
Jenny Thorpe
David Picken
Heather Cann
? new community governor

Curriculum Committee

Anne de Sousa
Jenny Thorpe
Alex Greenwood
Shirley Sockett
Ros Brown
Jane Vessey
(Chair to be elected)

Marketing Committee

Jane Vessey
Jenny Thorpe
Alison Massey
David Picken
(Chair to be elected)

b) that Governors' areas of responsibility be confirmed as:

Ros Brown - SEN and Training Liaison
Mark Stanley - Child Protection and Champion for Children
Shirley Sockett - Literacy
Anne de Sousa - Numeracy
Jane Vessey - Foundation

- c) that all committees review their terms of reference and submit proposed changes to the next meeting of the Governing Body for approval
- d) that in any event Finance/Buildings/Lettings and Health & Safety Committees submit their terms of reference to the next meeting of the Governing Body for approval
- e) that the Chair ascertain whether absent governors were willing to continue with their present roles.

8. PART ONE REPORTS FROM COMMITTEES

No part one minutes were received.

9. HEADTEACHER'S REPORT – PART ONE

Part One of the Headteacher's Report contained the following matters.

- pupils
- special needs
- behaviour
- development plan
- curriculum
- monitoring and evaluation
- target setting
- marketing
- community
- finance
- building
- grounds
- PTA
- sports
- visits
- curriculum leaders and teams

RESOLVED:

that part one of the Headteacher's Report be received with thanks.

10. MATTERS ARISING FROM THE HEADTEACHER'S REPORT

The Headteacher explained the purpose of the School Strategic Development Plan and reported progress against the plan.

RESOLVED:

- a) that the Headteacher and staff be thanked for the progress against plan
- b) that the plan be cross-referenced against the every child matters and extended services agendas
- c) that a special meeting be held at 5.30 on 9 October to update the plan
- d) that the Chair circulate the plan by e-mail
- e) that governors circulate suggestions by e-mail

NB: Absent governors had been informed of the intention to discuss and make resolutions on this item.

11. 2005/6 PUPIL PERFORMANCE

The Chair's presentation was deferred until the Spring meeting.

The Headteacher reported SATS achievement against expectation. While English and Science had been satisfactory, Maths had been disappointing and the reason for 9 children performing below expectation was being investigated.

12. (see part 2, item 22)

13. DIRECTOR OF CHILDREN'S SERVICES REPORT

The Director of Children's Services Report for the Autumn Term 2006 had not been completed by the time of the meeting.

RESOLVED:

- a) that at least the Chair or Vice Chair attend the 22 September briefing
- b) that the report be considered at the end of the special meeting (item 10 above).

NB: At the governors' meeting 9 October, attended by all governors other than Ros Brown and Heather Cann, the Director's report was dealt with as follows:

Item 1. Delegated to the Finance Committee to develop and ensure our compliance to the new standard.

Include the compliance plan as part of the Strategic Plan

Item 2. Delegated to the Finance Committee (next meeting 13 October)

Item 4. Delegated to Mark Stanley and Jen Harrison

Item 5. Ros Brown has done the training and Jenny Thorpe is planning to do it soon

Item 6. There are currently no known implications for Dean Valley

Item 7. Delegated to Ros Brown and David Picken

Item 9. Bernard Loveday is volunteering to join the appeal group.

14. SCHOOL POLICIES

The Headteacher reported that a list of all policies and review dates would be completed during the present half term.

15. PECUNIARY INTERESTS REGISTER

RESOLVED:

that all Governors complete and return the annual pecuniary interests declaration (the Headteacher to arrange the circulation of forms).

16. GOVERNOR DEVELOPMENT

No report. The 2006/7 training programme was not yet available.

17. DATES OF FUTURE MEETINGS

RESOLVED:

a) that the Spring Term 2007 full governing body meeting be held at the school on Thursday 25 January at 5.30.

b) that committee meetings be arranged for the following dates:

Health and Safety Committee – 19 September at 9.15 a.m.

Marketing Committee – 5 October at 9.00 a.m.

Curriculum Committee – 17 October at 2.30.

AOB

A) Planning Application Albert Road

RESOLVED:

that the School join local protests.

B) Extended Services

RESOLVED:

that a presentation by Mr Stanley be included in the spring term Governing Body meeting.

C) Self Evaluation Form

The Chair reported that the SEF had been submitted to DfES and work was starting on updating it. The School Profile had been published. The Profile and Ofsted report were readily available to the public on the DfES website.

RESOLVED:

- a) that the Chair and Mr Loveday complete their editing of the first version of the SEF
- b) that Mrs de Sousa be thanked for her input.

D) Car Seats

RESOLVED:

- a) that reference to new legislation be made in the next newsletter
- b) that a measuring facility be considered for the next parents' evening
- c) that the Headteacher and the Health and Safety Committee consider the implications of the legislation, e.g. for sports teams.

E) Improving School Performance

The Chair recommended the NAO "Guide for Governors" booklet.

RESOLVED:

that the Chair, Vice Chair and Headteacher review school performance against the guide at a meeting at 9.30 a.m. on 6 October.

F) Energy

The Chair was in discussion with the LA about an energy audit. It was possible that a turbine would be installed, which would serve to awaken pupils' interest in energy conservation.

----- Chair

----- Dated

DV FGB Approved