

**MINUTES OF A MEETING OF THE GOVERNING BODY OF
DEAN VALLEY CP SCHOOL HELD AT THE SCHOOL ON
5th JULY 2007**

Present: Mr D Picken
Mrs R Brown
Mrs H Cann
Mrs A de Sousa
Miss A Greenwood
Mr B Loveday
Mrs K Mapson
Mrs J Vessey
Mrs A Massey
Mrs J Thorpe
Mrs M Wakefield

In attendance: Miss K Bevington (acting Clerk to the Governors)
Miss J Upton

PART ONE

1. APOLOGIES

RESOLVED:
that the apologies for absence received from Mr M Stanley be accepted.

Mr Picken and Mrs Thorpe proposed a new timing system to ensure that the meeting did not run over.

The meeting opened with a short presentation from Miss J Upton on the methods used to teach Maths at Dean Valley and detailing how the standards have been raised.

The Governors thanked Miss Upton and her Maths Team for their hard work.

[Mr Loveday joined the meeting.]

RESOLVED:
It was proposed that there be a Maths Evening for parents during the Autumn Term.

[Miss Upton left the meeting]

2. PECUNIARY INTEREST

Governors were asked to declare any potential conflict of interest with the business to be discussed during the meeting.

RESOLVED:
All Governors were asked to complete Pecuniary Interest forms at the meeting.

3. MEMBERSHIP

The following changes to the membership of the governing body were reported:

Mr Mark Stanley has tendered his resignation which was accepted. The Chair thanked Mr Stanley on behalf of the Governors for his significant contribution to the Governing Body and to Dean Valley.

The Governors welcomed Mrs Myra Wakefield who had been appointed as the Lib Dem LA Governor.

The Governors voted on Mrs Kath Mapson being appointed as a Community Governor.

RESOLVED:

- a) Chair to write to Mr Stanley to thank him
- b) Mrs Mapson was elected as a Community Governor

4. PART ONE MINUTES

RESOLVED:

that the part one minutes of the meeting held on 25th January 2007 be confirmed as a correct record and signed by the Chair.

5. MATTERS ARISING FROM THE PART ONE MINUTES

- a) (item 4a) Mrs de Sousa has been appointed Chair of Finance Committee following Mr Loveday's decision to stand down.
- b) (item 4f) Mrs Thorpe will review SEF with Mrs Greaves during the summer holidays. It was proposed that an extra ordinary meeting be called next term.
- c) (item 7) RESOLVED
 - i) Further meetings have been held with Footprints. An architect will be appointed to draw up plans and it is hoped that the Nursery will open by Easter 2008
- d) (item 8) PAT will be replaced by RaiseOnline
- e) (item 15) Governors Expenses
 - i) RESOLVED:
To introduce an Expenses Policy for Governors.
ACTION: Chair to draft this policy.

6. PART ONE REPORTS FROM COMMITTEES

RESOLVED:

- a) that the part one minutes of the Curriculum Committee Meeting held on 8th June 2007 be received and recommendations adopted
- b) that the part one minutes of Marketing Committee Meeting 2nd May 2007 be received and recommendations adopted

7. HEADTEACHER'S REPORT - PART ONE

Part one of the Headteacher's Report contained the following matters:

- Staffing
- Staff Continued Professional Development
- Single Status
- TLC
- Pupils
- School Council
- Special Needs
- Curriculum
- Monitoring and Evaluation
- Marketing
- Community
- Finance
- Buildings/Grounds
- Eco-School
- Healthy School
- PTA
- Sports
- Visits/Visitors

RESOLVED:

- a) that part one of the Headteacher's Report be received with thanks
- b) the School's Eco Plan be approved

8. DIRECTOR OF CHILDREN'S SERVICES REPORT

The Director of Children's Services Report for the Summer Term 2006 contained the following matters:

- **The Future of Local Government in Cheshire**
- **New Model Personnel Policies**
- **The Education and Inspections Act 2006**
- **Transforming Learning Communities Update**
- **Individual Pupil Funding Agreements: Delegated Funding for pupils with Special Educational Needs in Mainstream Schools**
- **Solution Orientated Schools Programme**
- **Educational Psychology Service Delivery Consultation**
- **Financial Management Standards in Schools**
- **Primary School Improvement Partners Update**
- **14-19 Update**
- **School Funding Consultation – 2008-2011**
- **Re-thinking Prevention and Early Intervention – Improving outcomes for all children, young people and families**
- **Gender Equality Duty**
- **Cheshire Wellbeing Programme**
- **Legionella**

- **Schools' Business Support Services**
- **Consultations**

RESOLVED:

- a) that the report be received and contents noted and implemented where applicable

9. PUPIL ADMISSION NUMBER

Governors considered any change to the school's PAN

RESOLVED: that it is to remain at 30

10. SCHOOL POLICIES

The following Policies were received for review:

Design and Technology
Science
Religious Education

RESOLVED:

- a) that the Design and Technology, Science and Religious Education policies be approved and adopted with immediate effect (subject to minor amendments)
- b) in future abbreviations will be expanded once and will be consistent
- c) the Governors' Fund Policy is to be re-written and discussed with Finance Committee. ACTION: Mrs de Sousa will re-draft the policy and when completed it will be circulated via e-mail for approval.
- d) school policies will continue to be circulated via e-mail with changes highlighted for approval as they are amended.

11. PERFORMANCE MANAGEMENT

The document was discussed.

RESOLVED:

Approved subject to clarification of "Statement" on page 1.

12. NOMINATION FOR THE APPOINTMENT OF CHAIR

Mr Picken offered his nomination for the year 2007/2008.

13. NOMINATION FOR THE APPOINTMENT OF VICE CHAIR

No nomination received

DV FGB Approved

14. GOVERNOR DEVELOPMENT

The governor responsible for training and liaison gave a report on the courses attended by governors since the last meeting and future governor development. Governors were encouraged to attend courses although it was noted that there were few courses held locally and distance was prohibitive for some.

RESOLVED:

ACTION: Mrs de Sousa would look at the cost of group training and group activities as a possible alternative.

15. ANY OTHER BUSINESS

Reports about anti social behaviour in the school grounds after school has closed have been received from residents and reported to the Community Police Officer.

RESOLVED:

ACTION: Mr Picken and Mrs Thorpe will invite the Community Police Officer to attend the next Governors' Meeting to discuss their concerns and what action can be taken to resolve the problem.

16. DATES OF FUTURE MEETINGS

It was suggested and agreed that there would be six Governors' Meetings per year in future - three informal and three formal meeting.

RESOLVED:

a) that the date and time of full governing body meetings for 2007/08 be confirmed as:

Autumn Term 2007

Informal – Thursday 4th October 2007

Formal – Thursday 8th November 2007

Spring Term 2008

Informal – Thursday 31st January 2008

Formal – Thursday 6th March 2008

Summer Term 2008

Informal – Thursday 8th May 2008

Formal – Thursday 19th June 2008

----- Chair

----- Dated

DV FGB Approved