

**MINUTES OF A MEETING OF THE GOVERNING BODY OF
DEAN VALLEY CP SCHOOL HELD AT THE SCHOOL ON
8th NOVEMBER 2007**

Present: Mr D Picken
Mrs R Brown
Mrs A de Sousa
Miss A Greenwood
Mr B Loveday
Mrs K Mapson
Mrs J Vessey
Mrs J Thorpe
Mrs M Wakefield
Mrs A Gurney
Mr T Watson

In attendance: Carol Keating, Clerk to the Governors
Mr M Stanley CCC Inclusion and Education

PART ONE

1. APOLOGIES

RESOLVED:

That the apologies for absence received from Mrs Massey be accepted.
That the absence of Mrs H Cann without apology be noted. (Heather sent an email at lunchtime on the day of the meeting apologising for her absence but it was not seen by the Chair until after the meeting.)

It was proposed that the original order of most agenda items be changed.

2. APPOINTMENT OF CHAIR

RESOLVED:

That the appointment of Mr D Picken as Chair be accepted for a period of 1 year.

3. APPOINTMENT OF VICE CHAIR

RESOLVED:

a) That the appointment of Mrs A de Sousa as Vice Chair be accepted for a period of 1 year

4. MEMBERSHIP

The following changes to the membership of the governing body were reported:

a) Mrs A G Gurney was welcomed as a parent governor

Anne de Sousa (Chair)	Bernard Loveday (Chair)
Jenny Thorpe	Jenny Thorpe
Alex Greenwood	Alison Massey
Jane Vessey	Richard Kilbride (non voting)
Tim Watson	
Myra Wakefield	
PERSONNEL	MARKETING
Aileen Gurney	Jane Vessey (Chair)
Jenny Thorpe	Jenny Thorpe
David Picken	David Picken
Heather Cann	Alison Massey
Kath Mapson	

b) That Governors' areas of responsibility be confirmed as:

Tim Watson - SEN
 Kath Mapson - Child Protection and Champion for Children
 Myra Wakefield - Literacy
 Anne de Sousa - Numeracy
 Jane Vessey - Foundation
 Aileen Gurney - Governor Training Liaison
 Jenny Thorpe - NQT Coordinator
 David Picken & Kath Mapson - Headteacher's Performance Management
 Heather Cann - Headteacher's Planning Statement Compliance check

b) That all committees review their terms of reference and submit proposed changes to the next meeting of the Governing Body for approval

8. DIRECTOR OF CHILDREN'S SERVICES REPORT

The Director of Children's Services Report for the Autumn Term 2007 contained the following matters:

DV FGB Approved

- a) **Contact Point and CAF**
- a) **Safeguarding Children in Education**
- b) **Insight Initiative**
- c) **Care Matters: Time for Change**
- d) **Managed Moves Policy**
- e) **Exclusion and Behaviour**
- f) **Induction of Newly Qualified Teachers**
- g) **Seal Project in Cheshire**
- h) **14-19 Latest**
- i) **Curriculum Health and Safety Issues**
- j) **School Funding**
- k) **Financial Management Standard in Schools**
- l) **Denominational School Transport**
- m) **Transforming Learning Communities**
- n) **Abolition of the SOC and New Local Arrangements**
 - o) **Extended Services**
 - p) **School Managed Building Projects**
 - q) **Local Government Reorganisation**
 - r) **New Capability Procedure**
 - s) **Citizenship Award**
 - t) **School Holiday Dates 2008-9**
 - u) **School Governance Matters**
 - v) **Current Consultations**

Appendix

RESOLVED:

That the report be received and items noted.

Note:

Item b) This is delegated to the Personnel Committee

The Headteacher has already completed the online training
Item g) SEAL already actively referred to in all aspects of school

Item m) TLC Discussion around the meeting that had been held on the 5th November attended by all four Bollington schools and Pott Shrigley Primary (Chairs/Governors and some Parents)

Feedback should be given to County by 23rd November.

A vote was taken - it was agreed that the Headteacher and Chair would draft a response and circulate to Governors for approval.

Item o) Presentation given by Mark Stanley

Item p) Delegated to Buildings and Letting Committee

Item r) Delegated to Personnel Committee

9. PART ONE MINUTES /MATTERS ARISING

RESOLVED:

That the part one minutes of the meeting held on 5th July 2007 be confirmed as a correct record and signed by the Chair.

a) (item 5e) Governors Expenses – The expenses policy is still outstanding
ACTION: Chair to draft the policy

10. PART ONE REPORTS FROM COMMITTEES

Finance Committee 1st November 2007

FMSIS – Expected new procedures meeting requirements of FMSIS will be in place by March 2008

Budget currently running at a surplus of £33k

The Finance chair encouraged Governors to take advantage of any training available as it had already been paid for and allocated in Budget.

RESOLVED:

a) That the part one minutes of the Finance Meeting held on 1st November 2007 be received and recommendations adopted

Curriculum Committee 28th September 2007

RESOLVED

a) That the part one minutes of the Curriculum Committee Meeting held on 28th September 2007 be received and recommendations adopted

Marketing Committee

Jane Vessey gave an oral report.

A review of school publicity is underway – School blogs/news papers/displays in local library/coverage in local press

The website had special mention

ACTION : Jane Vessey and Mrs Gurney to examine the website for ways of improving it and report back to Governors.

11. UNOFFICIAL SCHOOL FUNDS

An auditor has been officially appointed to prepare an annual report.

12. FINANCIAL MANAGEMENT STANDARD IN SCHOOLS

FMSIS procedures to cover the new requirements will be in place by March 31st 2008

RESOLVED:

- a) That the school and governors continue to work towards achieving the Financial Management Standard in Schools.

13. HEADTEACHER'S REPORT – PART ONE

Special mention was made of the schools results – The Headteacher said she would take the Governors congratulations back to the Staff.

RESOLVED:

That part one of the Headteacher's Report be received with thanks

14. SCHOOL POLICIES

The following Policies were received for review:

- Child Protection
- Community Fund
- Teachers' Performance
- Cover Policy
- Planning, Preparation and Assessment
- Music Policy

RESOLVED:

- a) That the Child Protection, Community Fund, Teachers Performance, Cover, PPA and Music policies be approved and adopted with immediate effect (subject to minor amendments)

16. GOVERNOR DEVELOPMENT

Mrs Aileen Gurney has been appointed as Governor responsible for Training Liaison.

Governors were encouraged to attend courses.

RESOLVED:

ACTION: Mrs de Sousa will organise a training day on the 24th January with an external trainer.

17. ANY OTHER BUSINESS

Discussion around the raffle to be held at the school Christmas Fair

RESOLVED:

Governors have volunteered to help with the Tombola

16. DATES OF FUTURE MEETINGS

RESOLVED:

- a) That the date and time of full governing body meetings for 2008 be confirmed as:

Spring Term 2008

Informal – Monday 4th February 2008

Formal – Thursday 6th March 2008

Summer Term 2008

Informal – Thursday 8th May 2008

Formal – Thursday 19th June 2008

----- Chair

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DV FGB Approved