

**TERMS OF REFERENCE FOR THE
CURRICULUM COMMITTEE
OF
DEAN VALLEY COMMUNITY PRIMARY SCHOOL GOVERNING BODY**

CONSTITUTION:

The membership of the Committee will be at least 5 Governors and will be reviewed annually at the Autumn Term full Governing Body meeting.

A quorum will be at least three Governors.

The Chair of the Committee will be elected by a quorum of the Committee members as will the Clerk. These posts will be reviewed annually in the Spring Term.

The Head Teacher cannot chair or clerk a meeting.

TERMS OF REFERENCE:

In general, the Committee will aim:

1. To be a supportive body, acting as a critical friend and recognising the school's curriculum self evaluation and development.
2. To ensure that the curriculum is as broad and balanced as possible whilst continuing to monitor performance of the highest standards in each curriculum area.

In particular, the Committee's responsibilities will be:

1. To advise the Governing Body on all matters relating to the National Curriculum, having liaised fully with the Head Teacher and teaching staff, ensuring the National Curriculum is taught to all pupils and to consider any disapplication for pupils with advice from the Head Teacher.
2. To consider the educational objectives of any school visits, how they will be met and to advise the Governing Body accordingly.
3. To review annually the areas for curriculum review and development as highlighted by the Head Teacher and staff for inclusion in the School Improvement Plan.

4. To review annually the following policies and to monitor and report back on the implementation of these policies in order to make recommendations for the full Governing Body to consider:
 - Sex and Relationships Education
 - Special Educational Needs
 - Personal, Social and Health Education
 - Gifted and Able
 - Educational Visits
 - Monitoring/Evaluating the Work of the School
 - Policies for all subjects in the National Curriculum
5. To review and analyse, with the Head Teacher during the Autumn Term, annual performance data for the end of each Key Stage in the previous school year and to present a summary of this performance data to the full Governing Body.
6. To be responsible for setting, with the Head Teacher by 31 December each year, the targets for the achievement of pupils at the end of the appropriate Key Stage in the following school year, ensuring the whole Governing Body is aware of these targets.
7. To ensure minutes, with decisions and action points, are taken at each meeting and circulated promptly to all members of the Governing Body and the Clerk to Governors.

The Committee will have the power to co-opt members of the teaching/non-teaching staff if required.

These terms of reference were agreed by the Curriculum Committee by email on *14 March 2008*.

**They were approved by the full Governing Body by email on *11 April 2008*.
These terms of reference will be reviewed annually in the Autumn Term.**